

# SMETA SUPPLIER AUDITS **PRE-AUDIT INFORMATION**

## PRE-AUDIT



#### **SMETA Supplier Audit**

Intertek conducts on-site SMETA audits at suppliers around the globe to assess how labor, health and safety, environmental and business ethics standards are being met. Sedex members are then allowed to store, share and report on this information in a secure, online database in an effort to improve working conditions in the global supply chain.



**Register as Supplier member:** app.sedex.com/register/form/basic

Complete the Sedex Self-Assessment Questionnaire (SAQ)

Submit the Audit Application form and assign Intertek as Affiliate Audit Company (AAC)

Share the SAQ of your site with Intertek and get the pre-audit pack for the audit



Onsite audit process

Intertek completes the SMETA audit report to the Sedex platform, and customers you authorize can view this report via the platform.





#### **Intertek Pre-Audit Pack**

The following Intertek documents are shared during the scheduling to assist you with your preparation.

Supplier can download Supplier Manual and guidance and complete their e-learning once they are registered in Sedex platform.

- SMETA Introductory Letter
- List of Required Documents
- Audit Plan
- Auditing Factsheet
- Intertek Integrity
- Data Protection Waiver
- ETI Base Code
- SMETA 7.0 Complete Data Points
- SMETA 7.0 Pre-Audit Pack Data Points
- Sedex FAQs on SMETA 7.0
- Getting Started with Sedex
- Sedex Supplier Brochure

### FOR MORE INFORMATION



business.assurance@intertek.com

intertek.com/assurance/smeta/